

Company Overview

San Diego Regional Economic Development Corporation (EDC) mobilizes business, government and civic leaders to maximize the region's economic prosperity and global competitiveness. EDC is a nonprofit corporation funded by more than 160 companies and public partners committed to driving this mission.

General Function

The Research Manager will exercise overall responsibility for research programs and related initiatives. This position reports to the Director of Research.

Specific Responsibilities and Duties

Research – Responsible for collecting and analyzing data on San Diego's economy.

- Collect and analyze publicly available data in order to understand the regional economy and key economic drivers.
- Research and analyze key industries within the region's economy.
- Create input-output models to better measure the scale, depth, and economic impact of specific industries or clusters.
- Assist with data collection, analysis, and writing of in-depth industry-specific reports.
- Support the development of sector specific information and overall key messages.

Project Management – Work with Research Director and outside partners to ensure quarterly goals are met.

- Track progress on data collection on analysis and report weekly to Research Director.
- Identify economic trends and develop and implement the necessary programs to address the issues and/or accelerate the opportunities.

Administrative

- Assist with data management. Responsibilities include preparing datasets in addition to maintenance and storage.
- Support documentation of methodology and analysis.
- Assist Research Director as needed.

Key Qualifications

- College/University degree in economics, research, business administration or related field.
- Minimum 3 years' experience in consulting or economic development research capacity required.
- Strong demographic and macro-economic background, with familiarity with regional macro-economic data sources.
- Experience with IMPLAN or other economic impact tools as well as familiarity with input-output models is preferred.
- Strong understanding of database and programming languages - R, SqlServer, and Python skills preferred.
- Experience extracting and analyzing public data; sources include but are not limited to U.S. Census Data, California ED Labor Market Info, Bureau of Labor Statistics data, and Bureau of Economic Analysis data.
- Self-directed critical thinker and motivated team player with ability to manage multiple tasks under pressure.
- Excellent verbal and written communication skills.
- Demonstrated skills and competencies including: client-focused, adaptable and flexible, and unquestionable integrity.

To apply, please send a cover letter, resume, and writing sample with a research focus to Kirby Brady kb@sandiegobusiness.org with the subject line "EDC Research Manager Position." This position is open until filled.